

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

## MINUTES TOWN BOARD MEETING: JUNE 11, 2018

1. **Call to Order:** The chairman called the meeting to order at 6:31 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Ted Ritter, Jim Swenson, Doug Olson, Brian Cooper, Tom Martens, Town Clerk. Marion Janssen, Town Treasurer. There were also 9 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on June 9, 2018 before 6:00 P.M.
5. **Approval of the Agenda:** Motion Olson seconded Cooper that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 5, No – 0. Motion carried
6. **Read and Approve Minutes of Past Meetings:** Motion Ritter seconded Swenson to dispense with the reading of the minutes and that the minutes of the April 19, 2018, May 14, 2018 and May 31, 2018 town board meetings are approved. By a voice vote: Yes – 5, No – 0. Motion carried.
7. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** Marv Anderson stated that he had come before the board a month or so ago and asked that something be done about the intersection of Found Lake Road and Four Corner Lane. He said that he had a near head-on collision there this afternoon. He asked that the town board at least make the intersection a four way stop. Mr. Anderson also stated that Vilas County would be adding more deputies. The security guard has turned people away from the courthouse. He does not carry a weapon. The new recreation officer for the county is Will Krueger.
8. **Report of the Standing Committees:**
  - a. **Zoning:** Mr. Ritter had nothing to report
  - b. **Finance:** Mr. Christensen stated that the committee had not met.
9. **Report of the Special Town Committees:**
  - a. **Lakes Committee:** Mr. Ritter noted that the committee would be meeting on Thursday.
  - b. **Non-Motorized Trail Committee:** Mr. Swenson had nothing to report.
10. **Report from Lake Districts and Other Organizations:** Mr. Ritter stated that Cloverland had signed the joint power agreement for the new bike trail. Steve Favorite will be meeting with the Eagle River city council tomorrow. Attorney Steve Garbowicz suggested that if there was an even number of municipalities, then Cloverland would get two votes. If there were an odd number of municipalities, then Cloverland would get one vote. Steve Favorite was named chairman and Jim Swenson was named Vice Chairman of the organization. Marv Anderson reported that the Lost Lake District was having permit issues with the DNR. The deal last year was the curly leaf pond weed treatment would be for multiple years. Now, the DNR is not approving the permit for this year. Mr. Christensen reported that the aerating pumps on Little St. Germain had been replaced. John Vojta maintains the pumps. There are also easement questions concerning the location of the pump houses. Mr. Cooper reported that the Big St. Germain District would be meeting tomorrow.
11. **Discussion /Action Items:**
  - a. **Payment of Bills:** Motion Swenson seconded Cooper that golf course account checks 15816-15858, general account checks 25533-25578 and direct deposit checks DD517-DD640 be approved. By a voice vote: Yes – 3, No – 0. Motion carried. Mr. Christensen and Mr. Olson abstained since they had bills that were to be paid.
  - b. **Town Chairman's Report**
    1. **Golf Course Report:** Mr. Christensen reported that all 18 holes were now open. The town board tour would be held on June 12, 2018 at 6:30 P.M. The expense side of the budget is OK, but the revenue side is low due to the late opening this spring.

**c. Treasurer's Report:**

**1. Bank Account Balances:** Balance General Account as of 5-31-2018: \$5,821.35; Room Tax Account \$20,948.88; Lakes Committee Account \$11,813.07; Lakes Committee CD \$15,725.57; Skateboard Park Fund \$2,846.56; Bike & Hike Trail \$28,874.32; mBank Money Market \$149,593.03; Playground Equipment Fund \$3,050.58; Public Works Equipment Fund \$60,017.84; Fire Department Restricted Account \$7,552.22; Fireworks Donation Account \$2,649.38; Community Development Account \$65,096.25; Golf Course General Account \$66,435.78; Awassa Trail Fund Savings \$6,068.97.

- d. Update and Action Regarding RVs Parked on a Vacant Lot off Bear Run Lane:** Mr. Ritter noted that Vilas County had found an illegal RV campground on Bear Run Lane a year ago. This Memorial Day, the RV's were back. Dawn Schmidt, Vilas County Zoning Administrator, had told Mr. Ritter that the property owners have applied for permits through Vilas County. The RV's are going to be for family use. Mr. Ritter also noted that even if the permits were issued by Vilas County, the RV's would still be in violation of the town ordinance. The town zoning committee has been working on the ordinance. At this time, it is the consensus of the committee members that the town ordinance should be relaxed to allow property owners to camp on their own property.
- e. Review Financial Pledges for proposed New Bathroom Facility in Town Park:** Mr. Swenson handed out a list of organizations that had made pledges for the new town park bathroom facility. The total of the pledges is \$7,500. Mr. Swenson explained that the town was applying for a Stewardship grant. The grant would be a 50%-50% grant. Mr. Swenson also stated that there was another grant for \$10,000 that was being applied for. Mr. Ritter explained that in his experience with Stewardship grants, if pledges and other sources totaled 50% or more of the town's 50% share, the town would have a much better chance of getting the grant. That would mean that pledges and possibly the \$10,000 Lumberjack grant would have to total approximately \$34,000. Mr. Ritter thought that there was a good chance that the town would not get the grant.
- f. July Fourth Festivities Proposed Budget:** Mr. Swenson handed out a proposed Independence Day budget. It totals \$9,150. After \$5,400 in pledges and \$2,600 in the room tax budget, there is a shortfall of \$1,150. Motion Christensen seconded Swenson to approve the 2018 July 4<sup>th</sup> Festivities budget and that the community development account is lowered by \$1,150 and that the Independence Day account is increased by \$1,150 to \$3,250. . By a voice vote: Yes – 5, No – 0. Motion carried.
- g. Appoint Finance Committee:** Motion Christensen seconded Ritter that Marion Janssen, town treasurer, Tom Martens, town clerk and Tom Christensen, town chairman be appointed to the finance committee for a term expiring in April 2019. By a voice vote: Yes – 5, No – 0. Motion carried.
- h. Review and Action Concerning Public Nuisance Complaint at 1493 Hug Road:** Mr. Ritter noted that he had received a complaint concerning the property at 1493 Hug Road. Mr. Ritter added that the Vilas County Health Department and social services were already aware of the property. The property is being used as a rental. Motion Ritter seconded Christensen that a certified letter be sent to the property owner along with a copy of the town ordinance and that the property owner be given 30 days to respond or it will be followed up with a citation to appear in Vilas County circuit court. By a voice vote: Yes – 5, No – 0. Motion carried.
- i. Review Spring Road Limits:** Moved to the July regular town board meeting.
- j. Approve Liquor, Beer, Cigarette & Operator Licenses for 2018-2019:** Motion Christensen seconded Cooper that the Class A & Class B Combination licenses, the Class B retail licenses, the Class C wine licenses and the cigarette licenses be approved as presented and that the licenses not be issued until the applications have been submitted in a timely manner and that the personal property taxes have been paid. By a voice vote: Yes – 5, No – 0. Motion carried.
- k. Authorize the Town Clerk to approve Operator Licenses without Town Board approval:** Motion Christensen seconded Ritter that the town clerk be authorized to approve operator licenses without town board approval. Yes – 5, No – 0. Motion carried. If there are any questions with the background checks, the clerk will bring the application to the town board.

- l. Continuing Review of the Employee Handbook for the Public Works Department:** The employee handbook is not ready to send to Attorney Garbowicz.
- m. Fourth Review Chapter 15 – Town Park Rules:** Mr. Cooper suggested that the definition of park be changed to “any town property that is signed as a town park, except the golf course”. The wording of the signage would be determined at a later date. Motion Ritter seconded Cooper that Chapter 15, Town Park Rules be approved for adoption with the changes brought forward tonight. By a voice vote: Yes – 5, No – 0. Motion carried
- n. Consider New Parking Lot off Forest Road for future trails and relocate Yard Waste Facility to Pedycort Road:** Will be on the agenda for the July regular town board meeting.
- o. Consider Updating Vilas County Outdoor Recreation Plan:** Mr. Ritter noted that the town’s recreation opportunities are not very well represented in the Vilas County Outdoor Recreation Plan. Mr. Ritter offered to coordinate the town’s outdoor recreation opportunities with the Vilas County Outdoor Recreation Plan prior to July 27, 2018.
- p. Consider Fire Departments Request to cut trees down, Moving Baseball Benches each week for additional Flea Market Spaces:** Motion Christensen seconded Swenson that the fire association not be allowed to cut any trees larger than four inches in diameter for additional flea market spaces and to allow the bleachers to be moved by Nathan Gebhardt on a weekly basis to allow for extra flea market spaces.. By a voice vote: Yes – 1, No – 4. Motion failed. Motion Cooper seconded Swenson to allow trees to be cut that are smaller than four inches in diameter for extra flea market spaces. . By a voice vote: Yes – 5, No – 0. Motion carried. Motion Ritter seconded Cooper to not allow the bleachers to be moved to allow for extra flea market spaces until such time that the town board is satisfied that the bleachers will not be damaged by moving them. By a voice vote: Yes – 5, No – 0. Motion carried
- q. Consider allowing Fire Department to use more of Soccer Fields for Flea Market:** Pam Gebhardt stated that she would not be in favor of using the soccer fields for the flea market.
- r. Consider Benches along the Soccer Fields for spectators to sit on to watch the games:** No action was taken.
- s. June Special Meetings:**
  - 1. Continuing work on Public Works Employee Handbook to be Determined**
  - 2. Town Board Golf Course Tour – Tuesday June 12, 2018 6:30 P.M.**
  - 3. New Community Center – Recreational Project – June 14, 2018 at 6:30 P.M.**

**12. Next Regular Town Board Meeting Date – Monday, July 9, 2018, 6:30pm, Community Center:**

**13. Adjourn:** Motion Olson seconded Cooper that the meeting be adjourned. By a voice vote Yes – 5, No – 0. Motion carried. Meeting adjourned 9:16 P.M.

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Town Clerk

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Chairman

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Supervisor

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